

7922-01 Unit 1 - Design For Certificate of Unit Credit

Art & Design



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Gardenias

Class Name - Gardenias

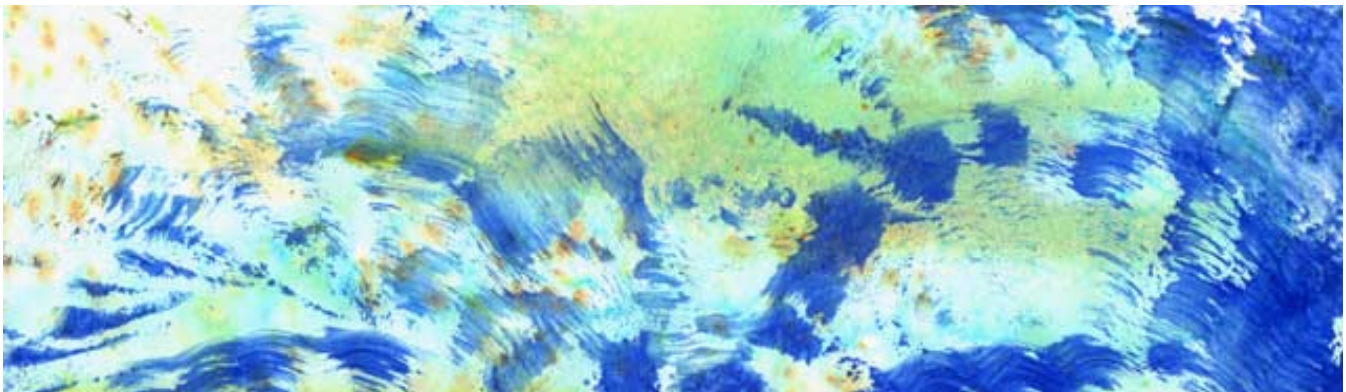
The name, *Gardenias*, has nothing to do with the type of art and design we will be creating. We have adopted the practice of identifying each class by the name of a flower, which also helps to create a visual identity for each class. This is not a universal City and Guilds practice, but one which we like to use for Gail Harker City & Guilds Creative Studies classes.

About this Intake

The number of sessions scheduled and the duration over which they are offered is a reflection of the breadth and depth of the content this course covers. Each class session is geared to the introduction of new material. The program assumes that each student will complete assigned work between sessions in order to stay abreast of the class. A percentage of work to be accomplished for this course is completed in the classroom. While the program is rigorous, those who successfully complete the program to the required standard will be awarded the internationally recognized *City and Guilds Certificate of Unit Credit in Unit 1 - Design*.

The Instructor

Gail Harker, LCGI, is a Canadian who resided for nearly 20 years in Britain, until returning to the US in 1995. She moved to Britain in 1976 with her American husband and family. She studied art in both Canada and Scotland. She completed both Parts 1 and 2 of the City and Guilds Design and Embroidery course with *Distinction* in both parts. She was awarded the Senior Award of Licentiatehip (LCGI) by the City and Guilds Institute. Gail has previously been a teacher of several City and Guilds Embroidery courses, and was, for several years, a City and Guilds External Verifier for Embroidery and Patchwork & Quilting. She was the Founder-Chairwoman of the Aylesbury Vale Embroiderers Guild and served in that position for three years. She is a long standing member of the Embroiderers Guild of Great Britain. She has authored four books: *Embroidery Skills: Machine Embroidery* (published internationally in five languages), *Fairy Tale Quilts and Embroidery*, *Christmas Stitches*, and *Tassel Making*. She is a contributing author to: *Starting to Stitch Creatively* (Batsford - London) wherein she authored the section on Materials, and authored the Machine Embroidery chapters of the *Merehurst Book of Needlework*. She has now completed her fifth book on embroidery, *Creative Machine Embroidery*, published by Batsford of London. Gail is a highly sought after instructor and lecturer with a full schedule of assignments.



The Syllabus

7922-01 Level 3 Unit of Credit Certificate - Design for Craft

The City & Guilds of London Institute course in design helps students acquire a series of basic design skills. Candidates will create a portfolio of design work based on the design elements of color, texture, line, shape, and form. Throughout this work, candidates will use the design principles of balance, rhythm, contrast dominance, harmony, scale, and proportion. Learning to see may seem a bit basic, but seeing in the art context is, singularly, the most important aspect to be learned by the designer/craftsperson. We will learn to see the world around us as a source for design development. The ability to process visual information will forever change your view of the world, your art, and your craft. You will discover that your art and craft are inseparable.

CANDIDATES WILL DEVELOP DESIGN PRINCIPLES THROUGH LEARNING ABOUT:

- | | | | |
|-------------------------|-----------------------|--------------------|---|
| * Design Theory | * Making a media book | * Templates | * Stencils |
| * Rubbings | * Paper molding | * Stamps | * Visual research skills for development of inspirational starting points |
| * 3-D work | * Photocopying | * Printing | * Pattern manipulation for borders and repeats |
| * Paper collage | * Paper Painting | * Paper folding | |
| * Tracing | * Color Theory | * Resists | |
| * Keeping a sketch book | * Paper weaving | * Creating pattern | |

CANDIDATES WILL WORK WITH THE FOLLOWING DESIGN MEDIA:

- | | |
|---|----------------------------------|
| * Watercolor, water soluble pencils | * Inks |
| * Pencils and pens - colored | * Oil Paint Sticks |
| * Crayons | * Pastels |
| * Acrylic paints | * Soldering iron & other tools |
| * Gouache, and other paints, foils, and other media | * Threads and fabrics and others |

PRESENTATION:

Candidates will learn to present their Artwork in a number of methods including Binder, Sketch Book, Design Boards, boxes, portfolios, and 3-D Items (containers, etc.)

THE DESIGN COURSE

The Design Course will consist of 8 sessions beginning 19 February 2005, continuing through the summer of 2006. The final session could include a public exhibition of student work. The sessions are spaced approximately 3 months apart over the time period. This allows students the time and opportunity to develop and complete assignments made at each session. The course is designed to take beginners to a level of competence where they are able to use a variety of art media to express theme ideas in a number of different ways. The course is Unit Credit for the City & Guilds 7922 Embroidery course. Some students prefer to take Design as an isolated unit to use as an end in itself or apply it to other types of crafts like: weaving, jewelry making, wood working, knitting, patchwork & quilting, embroidery, etc.



© Harriet Ringold



Art & Design 7922 Series

Gardenias

Course Schedule at a Glance

Sessions 2 through 7 will have a Tutorial Day at the beginning of each session. This day will not be used for teaching, as such, but is devoted to a one-on-one tutorial with student and instructor. Students may use this day to prepare for the session, use the library, or to do independent City & Guilds work while awaiting their tutorial appointment time. Session 1 will be 4 full instructional days. Session 8 will be used for finishing work and an exhibition.



© Chris Galloway

2005

<i>Session 1</i>	19 - 23 February (5 days)
<i>Session 2</i>	13 - 17 May (5 days)
<i>Session 3</i>	17 - 21 August (5 days)
<i>Session 4</i>	9 - 13 November (5 days)

2006

<i>Session 5</i>	16 - 20 February (5 days)
<i>Session 6</i>	10 - 14 May (5 days)
<i>Session 7</i>	12 - 16 July (5 days)
<i>Session 8</i>	Exhibition Session 6 - 10 September (5 days)

Timetable for Session 1

Day 1 - 9 a.m. - 6 p.m.
 Day 2 - 9 a.m. - 6 p.m.
 Day 3 - 9 a.m. - 6 p.m.
 Day 4 - 9 a.m. - 3 p.m.

A Typical Timetable for Other Sessions

Day 1 - Tutorial Day
 Day 2 - 9 a.m. - 6 p.m.
 Day 3 - 9 a.m. - 6 p.m.
 Day 4 - 9 a.m. - 6 p.m.
 Day 5 - 9 a.m. - 3 p.m.

The last day of class will always end at 3:00 p.m.

General Course Information

The City & Guilds of London Institute - London England

City & Guilds Registration

The City & Guilds of London Institute has initiated a requirement that each candidate enrolled in any City & Guilds course be formally registered with the Institute for that course of study, and be issued a unique candidate identification number. This registration may only be obtained from official City & Guilds Centers such as the Gail Harker Creative Studies Center # 780027. The number issued in your name will be used in all correspondence with the Institute in all matters dealing with your qualification training, and any other City & Guilds course in which you may enroll, and will appear on any Certificates of Competence awarded to you throughout your life. The City & Guilds of London Institute limits time for completion of this course to three years. If you do not finish within the allotted schedule, a further registration fee is required to extend the completion time.

Candidate Log Book - Along with your registration, you will receive from the *City and Guilds of London Institute*, an official *Candidate Log Book* for each candidate (student). This book contains each student's record of achievement and functions as proof of satisfactory completion of all required work - to the City and Guilds standard.

City & Guilds Level 3 Unit Credit Certificate - At the conclusion of the course, when Log Book requirements have been completed to the City & Guilds standard (signed off by the Instructor/ Verifier and candidate), name and registration number of each candidate, along with certification that Log Book requirements have been met, will be submitted to the City & Guilds Institute in London for issue of the Unit Credit Certificate.

The Course

The full City & Guilds 7922-01 syllabus is conducted over eight sessions at the Gail Harker Creative Studies Center.

Class

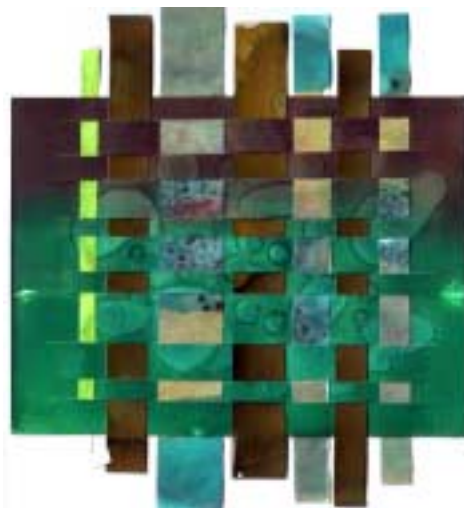
Any group of students who sign up for a specific and defined period of study and who will be known by a designated class name (i.e. Gardenias, etc.)

Session

A set of predefined and scheduled contiguous teaching days - see the specific schedule for Gardenias.



© Anne Louise Gillilan



© Gail Harker

Gardenias - Course Payments

7922-01 Level 3 Certificate of Unit Credit in Design

Total Tuition Cost - \$2990 (US Dollars)

The total cost of the course may be split into two payments of \$1495, to make up a total of \$2990.

-OR-

The total cost of the course may be split into ten installments, to make up a total of \$3300.

Course cost divided into two payments:

Payment 1 (\$1495) due: 1 November 2004
Payment 2 (\$1495) due: 1 August 2005

Total Course Cost: \$2990

Course cost divided into 10 installments

Installment 1 (\$375) due: 1 November 2004
Installment 2 (\$350) due: 1 December 2004
Installment 3 (\$325) due: 1 January 2005
Installment 4 (\$300) due: 1 February 2005
Installment 5 (\$300) due: 1 March 2005
Installment 6 (\$375) due: 1 April 2005
Installment 7 (\$350) due: 1 May 2005
Installment 9 (\$325) due: 1 June 2005
Installment 9 (\$300) due: 1 July 2005
Installment 10 (\$300) due: 1 August 2005

Total Course Cost: \$3300

For those who opt for payments, it is essential that payments be made on time. Failure to pay on time could result in the candidate being withdrawn from class enrollment.

Nonrefundable deposit of \$100 will hold your place on this course until 1 November 2004 when the first installment or payment in full is required. Deposit will apply to last payment due 1 February 2005 **or** to last installment due 1 August 2005.

Registration with City & Guilds of London is included in the cost of the course. Refer to page 5, *City & Guilds Registration*.

Extra Fee at Course Conclusion - The cost of the Certificate is additional to the price of the course. At the present time, the cost of the Certificate is \$100 USD (2004). You will be billed for the Certificate upon completion of the course.



Jeri Flom with Folk Cultures design



© Ruth Vincent



Sheila Asdal with design exercises

City & Guilds Course Fees, Charges, Payment, Terms, and Conditions

Responsibility

Submission of the signed course registration form constitutes the candidate's acceptance of all terms and conditions stated in the information supplied, and agreement that neither Gail Harker Creative Studies Center nor the City & Guilds Institute of London can be held responsible or liable to our candidates for any act of omission, or for any injury, illness, death, loss, accident, delay or irregularity which may be occasioned during the course of any course of study. We assume no responsibility for losses or additional expenses due to influences beyond our control. Personal effects and art supplies (other than art materials supplied for classroom instruction) are the sole responsibility of the candidate at all times. We reserve the right to cancel any program in which case we are liable only for any fees paid to Gail Harker Creative Studies Center. We reserve the right to reschedule any class or replace any instructor without refund to the student. We reserve the unconditional right to terminate a candidate's enrollment without refund in the event of unreasonable conduct.

Refund Policy

Refunds will be made under the following circumstances:

- ◆ A refund of 75% of fees paid (other than the nonrefundable deposit) will be made upon written application received at Gail Harker Creative Studies Center no later than 60 days prior to the start of the first session.
- ◆ All fees will be refunded if for any reason the class is canceled before the start date.
- ◆ If, for any reason, sessions are canceled after the course has begun, refunds will be prorated based on instructional time completed versus time remaining.

Refunds will **not** be made under the following circumstances:

- ◆ **No refunds** will be made later than 60 days prior to start of the first session, because of the advance commitment demanded of the Center.
- ◆ No money will be refunded for sessions not attended.

No refunds will be made to any candidate who resigns mid-course.

Student Costs Other Than Tuition

Lab Materials - This course will require an additional financial commitment for dyes, paints, and other art materials. It is not possible to estimate the costs, but prospective students should allow approximately \$10 to \$20 per session.

Personal Supply of Materials - Please note that each student will need to maintain their own personal supply of basic materials, tools, and implements for use in completing assessments at home. Classroom materials may be used for working sampling ideas in the classroom, but not for projects at home.

Travel, Food, and Accommodation - Students will be individually responsible for all associated costs and expenses such as: travel, accommodation, meals, etc.

Please Note: Classes tend to fill up very quickly. Late enrollments may be accepted, but places cannot be guaranteed. Course participants must make all arrangements for their own travel and accommodations.



© Susan Lenarz



Gail Harker Creative Studies Center
1751 NE Goldie Street B-2
Oak Harbor, WA 98277
Phone (360) 279-2105, Fax (360) 279-0420
gaillemb@gte.net, www.gailcreativestudies.com

Registration

7922-01 Level 3 Unit Credit Certificate in Design

Name as you would like on your Certificate _____

Name as you prefer to be called _____

Address _____

City _____ State _____ Zip/Postal Code _____

Phone _____ Fax _____ E-mail _____

Work Phone _____ Work E-mail _____

Date of Birth (*written out. Ex: 19 March 1925*) _____

C&G Enrollment number, if you have been a prior City & Guilds student _____

Gardenias - Beginning with Session 1 on 21 February 2003

Fee: \$2990 in two payments, or \$3300 in ten installments - (see City & Guilds Course Fees, Terms, and Conditions)

I elect to pay in two payments and agree to pay according to the following schedule:

Payment 1 (\$1495) due: 1 November 2004

Payment 2 (\$1495) due: 1 February 2005

I elect to pay in ten installments and agree to pay according to the following schedule:

Installment 1 (\$375) due: 1 November 2004

Installment 2 (\$350) due: 1 December 2004

Installment 3 (\$325) due: 1 January 2005

Installment 4 (\$300) due: 1 February 2005

Installment 5 (\$300) due: 1 March 2005

Installment 6 (\$375) due: 1 April 2005

Installment 7 (\$350) due: 1 May 2005

Installment 9 (\$325) due: 1 June 2005

Installment 9 (\$300) due: 1 July 2005

Installment 10 (\$300) due: 1 August 2005

How to make payments

All payments may be made in US Dollars by Visa, Mastercard, American Express, or personal check or money order payable to:

Gail Harker Creative Studies Center
1751 NE Goldie Street, Building B
Oak Harbor, WA 98277

Payment in Full enclosed - \$2990

Payment 1 of 3 enclosed - \$1495

Installment 1 of 10 enclosed - \$375

Nonrefundable deposit only enclosed - \$100 - to hold my place until 1 November 2004 - Full deposit will be applied to last tuition installment or payment.

I have read and understood the terms and conditions as outlined on pages 6 and 7, and hereby agree to them:

Signature required for registration (please photocopy this form and retain for your records)



Gail Harker Creative Studies Center
1751 NE Goldie Street B-2
Oak Harbor, WA 98277

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